

Student Services

Career Development Center

The Career Development Center assists undergraduate students and alumni of the University in seeking employment in a field consistent with their academic training and interests. In support of this mission, a broad range of programs and services are provided.

Career Fairs are offered throughout the year. A current list of upcoming fairs, as well as other services offered, may be found at the Career Development Center website, www.alumni.norwich.edu/s/758/index.aspx?sid=758&gid=1&pgid=331.

Counseling & Psychological Services

The Norwich University Counseling and Psychological Services Department staff provides for the mental health needs of the University population. Individual and group counseling for students, faculty, and staff is available in a confidential setting. Psychological testing is administered upon request. In addition, thematic groups and psycho-educational workshops can be provided in response to specific needs. These services are conducted by a highly trained staff of licensed professional psychologists and doctoral level psychology interns.

Dining and Housing

Dining

Some of our students will call the place one eats a dining hall, some a mess hall - one way or the other it is a focal point on the campus. The residential dining plan provides 19 meals a week as well as mid-morning and afternoon snacks. The Corps Freshmen (Rooks) and some of their leaders eat separately on the upper deck, of dining hall. All other students (upper-class Corps, civilian, and commuter students) eat together on the main Floor. In addition to the dining hall Norwich has The Mill snack bar. The Mill operates with extended hours during the academic year.

Housing

At Norwich, there are three residential housing areas, the Upper Parade, Crawford Hall, and South Hall. Upper Parade has eight residence halls and cadet barracks built around the parade ground, where the fall and spring parades and ceremonies take place. Crawford Hall, a short walk from the Upper Parade, houses residential civilian students. South Hall is the newest residence hall and also houses residential civilian students. Norwich currently has approximately 1600 residential beds on campus. All Corps of Cadets and most freshman and sophomore civilian students reside on campus as well as some of our upper-class civilian students.

Information Technology

The Norwich University Information Technology department supports all academic and administrative computing and telecommunications. Information Technology is comprised of the Computer Services Department, the Telecommunications Department, the Center for Academic Technology, and the Information Operations Development Center. Computer Services operates a Help desk located at 115 Partridge Hall and a Help desk phone line. The Help desk offers computing help, network services, e-mail accounts, and training to students, faculty and the administration of the university. Computer

Services provides a robust network computer environment including student computer labs, the campus network, help desk services, and administrative computing. Student computing labs are located in Partridge Hall, Tompkins Hall, Kreitzberg Library, Dewey Hall, Webb Hall, and Chaplin Hall. The student computer labs are configured with common software and interface as well as network authentication, which allows students to accomplish academic computing tasks at any lab on campus. Students receive network and electronic mail accounts for academic use. The Telecommunications Department provides telephone services for students, faculty, and staff. Student residence halls are equipped with live phone jacks in each room. Students may activate phone accounts for long distance service via Student Telephone Services, which provides billing and collection services. The Center for Academic Technology, CAT, supports faculty integration of technology into the curriculum. CAT provides training for faculty and other development opportunities. Student intern and work study resources support traditional staff in these efforts.

Kreitzberg Library and Norwich University Archives

The Kreitzberg Library is committed to providing the best possible facilities, services and resources to meet the expanding needs of Norwich University students and faculty. The Kreitzberg Library building, named for principal donors Barbara and Fred Kreitzberg ('57), offers six comfortable and attractive floors for collections, research and study. There are spaces for individual and group study, computer labs with access to the Norwich University network, photocopiers, scanners, and media equipment. The fifth floor is a climate-controlled, limited access space that houses the Norwich University Archives and Special Collections.

The growing collections now comprise approximately 160,000 books and over 30,000 print and online journals. Eight professional librarians and ten support staff offer the full range of academic library services, including reference service, interlibrary loan, and individual and group library instruction. The Kreitzberg Library's catalog, databases and online journals are available from off as well as on-campus, providing easy access for students in their dormitories or across the world. During the academic term, the library is open until midnight five days a week, and reference librarians are available in person or via email every day. Please visit the following web site to learn more about the Kreitzberg library's collections and services: <http://www.norwich.edu/academics/library/index.html>

The Library building also houses the Academic Achievement Center and the Counseling Center on the fourth floor.

Sullivan Museum and History Center

A museum has been located on the Norwich University campus since 1902. The first museum was located in Dewey Hall and moved to the Carnegie Library (the present day Chaplin Hall) in 1908. In 1955, the museum moved to the basement of White Chapel. In October 2005, groundbreaking was held for the museum's new, permanent home next to the Kreitzberg Library. The Sullivan Museum and History Center officially opened in January 2007.

The Sullivan Museum and History Center, a 16,000 square foot building designed for both permanent and rotating displays, contains a theater, a resource center, exhibit preparation and conservation areas, offices, and a classroom. This modern facility is dedicated to the telling of the

Norwich University story and the careful preservation of the University's rich history.

Academic Achievement Center

The Academic Achievement Center offers an opportunity for individualized assistance with many aspects of academic life in a supportive, personalized atmosphere. Students may voluntarily choose from a wide variety of service options: help with time management, planning, and organizational skills; learning style assessment; instruction in study, reading, and writing strategies as well as note taking, memory skills, and exam preparation strategies; tutorials and review sessions in selected course subject areas; and counseling for academic problems. Services are provided by a professional staff consisting of a full-time director and full and part-time learning specialists supplemented by a trained, supervised student tutorial staff providing subject-area tutorials.

Services for students with learning or other disabilities are another part of the Center's offerings. A student who has formally diagnosed disability is advised to notify the university regarding specific need for accommodations as soon as notification of acceptance is received. To be eligible to request accommodations for disabilities, a student must provide recent diagnostic information (no more than three years old) provided by a licensed practitioner with appropriate credentials. A comprehensive evaluation is required (test scores, interpretation, diagnosis, and recommendations). Permanent physical disability is exempt from the three-year limit.

Center personnel work closely with academic advisors, instructors, and administrators to create a comprehensive support system for students who wish to enhance their academic achievement. Services are voluntary and arranged by appointment. Both day and evening hours are maintained in order to offer easy access for students in all programs.

For more information, please contact the Academic Achievement Center at 1-802-485-2130

Orientation and Training for New Students

All first-year students are required to report to the University prior to the beginning of classes each semester for a period of orientation. This orientation period is primarily designed for meeting with advisors and registering for academic courses. Additional seminars by Student Activities, Library Services, Academic Achievement Center, and IT Services are also scheduled, as well as social/entertainment activities. Cadets will be issued uniforms and equipment and begin basic training during orientation in the fall semester.

Religious Services

Norwich is non-sectarian. However, believing that acquisition of and/or affirmation of one's own personal spiritual convictions is an essential part of each individual's character development and education, the University provides religious services in White Chapel throughout the year. Two Catholic masses and at least one Protestant worship service are conducted weekly. Two part-time Catholic Fathers and one full-time Protestant Chaplain minister to the Northfield campus. An Islamic prayer group meets each Friday, and Jewish students avail themselves of the local synagogue in nearby Montpelier.

Local houses of worship for different faiths and denominations, including addresses, phone numbers, and identification of spiritual leaders, is listed on the bulletin board outside the Chaplain's Office. Many religious groups offer free transportation to our students for attendance at services. After the initial week of training, recruits may leave campus to attend such religious services.

Further information can be obtained by contacting the Chaplain's Office:

- Telephone: 802.485.2128
- Pager: 802.479.3862
- Email: chaplain@norwich.edu