

## Appendix F: General Definitions

The following terms and definitions, listed alphabetically, are currently in use at Norwich University relative to student status for all students enrolled in an online master's or bachelor's degree-completion offering.

### **Academic Participation**

Academic participation includes activities such as posting to a discussion board, submitting a homework assignment, engaging in an email conversation about the class and/or assignments, participating in a conference call regarding course materials or group study/projects, and completing an exam. Activities that do not constitute participation include logging in to the classroom, emailing the professor about grades, counseling related to academic progress in the course or program, communicating via email with the student services, financial planning, bursar, or other university staff.

### **Enrolled**

Students who have received academic, financial, and disciplinary clearance to attend the University during a specified period and who are registered for a schedule of seminars or courses. At the beginning of each semester, students shall follow the instructions issued to them concerning enrollment.

### **Full-Time**

A student who is registered for twelve or more semester credit hours.

### **Matriculant**

A student who is a formal candidate for a Norwich University degree.

### **Non-Matriculant**

A student who is not a candidate for a Norwich University degree.

### **Official Grades**

Those grades entered in the student's permanent academic record at the University.

### **Part-Time**

A student who is registered for fewer than twelve, but more than zero semester credit hours.

### **Registered**

Students who have a schedule of seminars or courses for one semester.

### **Semester: Bachelor's Degree-Completion**

A degree-completion semester is comprised of a total of twelve credit hours of study taken in two sequential eight-week blocks or sessions. A semester begins with enrollment in the courses offered during the first eight-week session and ends with enrollment in the courses offered in the second eight-week session. The degree-completion semester is sixteen (16) weeks in duration.

### **Semester: Graduate**

A graduate semester is comprised of a total of twelve credit hours of study taken in two sequential eleven-week blocks or sessions, typically as two, six-credit seminars. A semester begins with enrollment in the first seminar in the sequence and ends with enrollment in the second seminar of the sequence. The semester is twenty-four (24) weeks in duration.