

## Academic Advising

Each student has an academic advisor assigned. The academic advising system views the advisor-advisee association as a partnership. Both members of the "team" have responsibilities that, when properly fulfilled, enhance the student's opportunity for academic success. For the relationship to be successful, there must be open and candid communication between the advisor and the advisee.

**Advisee responsibilities** include working with the advisor in formulating an academic plan, and a career plan, developing class schedules each semester; informing the advisor of problems or illness that may affect academic performance; responding to advisor messages in a timely fashion; and reviewing their own degree evaluation so as to know which courses are required to meet graduation requirements.

**Advisor responsibilities** include facilitating the student's academic transition from high school to college; working with the student in formulating an academic plan, and a career plan, guiding the student in developing a class schedule each semester; reviewing the degree evaluation with the advisee; assisting the advisee with petitions and/or forms; and referring students to other university services - as needed.