

## **Credit Overload and Course Audit**

### **Credit Overload (Extra Credits)**

#### **Bachelor's Degree-Completion Students**

Well-qualified degree-completion students may elect to enroll in more than twelve (12) undergraduate credit-hours per trimester subject to approval by the associate dean.

#### **Master's Degree Students**

Well-qualified master's students may elect to enroll in more than six (6) graduate credit-hours per term subject to approval by the program director.

#### **Course Audit**

- A fee will be assessed for an audit course.
- Students completing courses as auditors will receive a grade of AU (Audit) on their permanent academic record.
- Auditing students are expected to participate as outlined by the program manager or director.
- Failure to attend class for more than 14 days will result in administrative withdrawal and a W will be recorded on the student's permanent academic record.
- Students must declare audit status at the time of registration. If not declared at the time of registration, students must secure faculty approval to change from graded status to audit status prior to the first day of final exams.
- Once a student has requested and been approved for an Audit grade s/he will not be allowed to subsequently change grading status back to a regular letter grade.
- Audited courses may not subsequently be taken for credit.
- Audited courses may not be applied against degree requirements.